

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

WORK SESSION/ACTION MEETING

November 12, 2019

Bogota High School Cafeteria

7:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Connors	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. Van Buren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Mr. Kennedy, Superintendent	_____	_____
Nathanya Simon, Esq	_____	_____
Aisling O'Hagon, Student Congress Representative	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent's Report

ACTION ITEMS

EDUCATION

Approval NJ QSAC District Performance Review

11-12-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJ QSAC District Performance Review for School Year 2019/2020 for submission to the NJ DOE.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

Appointment of Medical Leave Teacher

11-12-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Jessica Pobutkiewicz** as an Elementary Medical Leave Teacher at Bixby School at a salary of BA Step 1 \$50,100 from November 18, 2019 with end date to be determined.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Award of Emergency Contract

11-12-19-03 WHEREAS, the Bogota Board of Education ("Board"), entered into a contract with Zenith Construction, Inc., for the Jr./Sr. High School Site Improvements project ('Project'); and

WHEREAS, the Board's architect has advised as to defective construction requiring repair in order to curb water infiltration issues and to make the parking lot ADA compliant; and

WHEREAS, despite several notices, Zenith has refused to cure the defective construction; and

WHEREAS, the Architect has advised the Business Administrator that the defective construction has created a dangerous and unsafe condition on the property and must be repaired immediately; and

WHEREAS, the Business Administrator has determined that defective construction creates an emergency requiring the immediate delivery of goods and services to correct the defective construction; and

WHEREAS, the Architect has received proposals from contractor's to cure the defective construction and cure the emergency condition; and

WHEREAS, the lowest proposal was submitted by Paladino Paving & Concrete, Inc., Lodi, New Jersey, in the amount of \$53,500.00; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-6.1, any contract may be negotiated and awarded by a board of education without public bidding therefore, when an emergency affecting the health or safety of the occupants of school property requires the immediate delivery of goods or services; and

WHEREAS, the Business Administrator has advised the County Superintendent's Office of the emergency and has received authorization to proceed with the emergency repairs; and

WHEREAS, the Business Administrator awarded a contract to Paladino for the emergency repairs.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Board hereby ratifies the emergency award of contract to Paladino Paving & Concrete, Inc., in the amount of \$53,500.00; and

BE IT FURTHER RESOLVED, that upon the completion of the emergency repairs, the Board hereby authorizes payment to Paladino Paving & Concrete, Inc.; and

BE IT FURTHER RESOLVED, that the Administration is authorized to take such other and further steps as are necessary to effectuate the purposes of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

WORK SESSION

MINUTES

October 8, 2019 Work Session/Action Meeting – Open
October 8, 2019 Work Session/Action Meeting – Closed
October 15, 2019 Regular Meeting

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

POLICY

Second Reading and Adoption of Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)

11-19-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 3218 Use, Possession, or Distribution of Substances (M) (Revised)

11-19-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy & Regulation 3218 Use, Possession, or Distribution of Substances (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 4218 Use, Possession, or Distribution of Substances (M) (Revised)

11-19-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy & Regulation 4218 Use, Possession, or Distribution of Substances (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)

11-19-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 5517 School District Issued Student Identification Cards (Revised)

11-19-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 5517 School District Issued Student Identification Cards (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)

11-19-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy & Regulation 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 7440 School District Security (M) (Revised)
11-19-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy & Regulation 7440 School District Security (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 8600 Student Transportation (M) (Revised)
11-19-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 8600 Student Transportation (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Regulation 8600 Student Transportation (Revised)
11-19-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Regulation 8600 Student Transportation (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
11-19-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 8630 Bus Driver/Bus Aide Responsibility (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Regulation 8630 Emergency School Bus Procedures (M) (Revised)
11-19-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 8630 Emergency School Bus Procedures (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 9210 Parent Organizations (Revised)
11-19-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 9210 Parent Organizations (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 9400 Media Relations (Revised)
11-19-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves second reading and adoption of Policy 9400 Media Relations (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EDUCATION

Approval of Research Project

11-19-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Arlene Luna to complete an action research project that will look to increase reading levels, this is a requirement of Olivet Nazarene University.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Research Project

11-19-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Maria Castillo to complete an action research project that will look to increase reading levels, this is a requirement of Olivet Nazarene University.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Classroom Observation

11-19-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Madison Heck a Bergen Community College students to complete her 10 hours of classroom observation at the Jr./Sr. High School.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Out of District Placment

11-19-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #27576 at SBJC Lodi. Student has moved out of district.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Amendment

11-19-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves an amendment to Agenda #8-27-19-88. The contracted rate of the 1:1 aide for Student #10174 at Windsor Bergen Academy has been reduced to \$25,643.07.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Home Instruction

11-19-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following teachers to provide supplemental home instruction to Student #26553 at the contracted rate of \$40 per hour:

Carol Murphy
Glynis Corso

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Part Time Behaviorist

11-19-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves 123 ABA to provide a part time behaviorist at a contracted rate of \$75/hour and behavior techs at a contracted rate of \$50/hour, not to exceed \$190,000.

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Professional Conferences

11-19-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Janine Martin	HIB Law Update	Mahwah, NJ	12/9/19	\$139
Evan Arlington	HIB Law Update	Mahwah, NJ	12/9/19	\$139
Cornelia Geraghty	Maximize the Power of Guided Reading	West Orange, NJ	12/18/19	\$279 + mileage
Kim Neilsen	Maximize the Power of Guided Reading	West Orange, NJ	12/18/19	\$279 + Mileage
Pura Martinez	Increasing Proficiency in the World Language Classroom	Rutherford High School	1/27/20	None
Maria DeAngelis	Help your students who struggle with mathematics	West Orange, NJ	11/21/19	\$279 + mileage
Lynn Demetrakis	Help your students who struggle with mathematics	West Orange, NJ	11/21/19	\$279 + Mileage
Yvonne Breiner	Teaching for Understanding Ratios and Proportions	Montclair State University	12/10/19	\$150
Dana Zebrowski	Teaching for Understanding Percents	Montclair State University	12/13/19	\$150
Kimberly Schwind	Teaching for Understanding Ratios and Proportions	Montclair State University	12/10/19	\$150
Steve Poletto	Increasing Proficiency in the World Language Classroom	Rutherford High School	1/27/20	None
Eunice Lee	39 th Annual Bilingual/ESL Conference	William Paterson University	12/6/19	\$135

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Field Trips

11-19-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
5/13/20	Gina Giunchini Lauren Tomlinson Nicole Kelemen Mike Webb	Grade 6	New Amsterdam Theatre NYC	To be paid by students
3/25/20	Yvonne Breiner Kim Schwind Steve Hodge Dana Zebrowski Susan Harris	Grade 6	New Amsterdam Theatre NYC	To be paid by students
5/7/20	Jeanne Hall Vickie Shepherd	Grade 2	Meadowlands Environmental Center	To be paid by students
11/22/19	Holly Gioiosa Janela Mete Andrea Mejia	PreSchool	Flat Rock Brook Englewood, NJ	To be paid by preschool grant
12/7/19	Kristen Severino	International Thespian Society	Robbinsville High School	None

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of HIB

11-19-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	19-20 #1	Intentional (without hate speech) and designed to harass, intimidate, or bully	2 – Two hour detention

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of RTI Manuel

11-19-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota RTI Manual for the 2019/2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Coaches

11-19-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following coaches for the 2019/2020 school year.

Assist. Boys Basketball	Gary Hicks	Step 1 \$3,954
7th/8th Girls Basketball	Robert Alvarez	Step 3 \$3,857
Volunteer Boys Basketball	Mike Searles	
	Jon Riad	
	Andrew Riad	
	Kyle Mahoney	

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Annual Appointments

11-19-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following annual appointments effective November 20, 2019 for the remainder of the 2019/2020 school year:

Nicholas Naturile
Asbestos Management and PEOSHA Officer/Coordinator
Chemical Hygiene Officer
Indoor Air Quality Designee
Integrated Pest Management Coordinator
Right to Know Officer
Safety & Health Designee

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

11-19-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated , as per the attached, which will become part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

11-19-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, October 31, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

11-19-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of October 2019 in the amount of \$1,097,009.74 dated October 15th and 30th, 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

11-19-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of October 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

11-19-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of October 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

11-19-19-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of October 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Acceptance of Safety Grant 2019

11-19-19-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the 2019 Safety Grant through New Jersey Schools Boards Association Insurance Group's NJEIF Subfund in the amount of \$6,887.09.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Contract with Delta-T Group

11-19-19-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with **Delta-T Group** for substitute school nurse services, in the amount of \$41.75 per hour not to exceed \$15,000 for 2019-2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Joint Transportation Agreement with Englewood Public Schools

11-19-19-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies award of joint transportation agreement with Englewood Public Schools in accordance with P.L. 2010, c.65, the School Choice Law, in the amount of \$4,000 per student, for the following students for 2019-2020 school year:

#27475 \$1,000
#27079 \$1,000
#26028 \$1,000
#26350 \$1,000

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Transportation Contract

11-19-19-36 BE IT RESOLVED, that, upon the recommendation of Superintendent of Schools, the Board approves to award the transportation contract with Legacy Tours Inc. in the amount of \$4,125 as the lowest quote for the following trips:

Date	Destination	Amount	Description
03/02/2020	Harra's Resort	\$900.00	DECA
03/04/2020	Pick up from Harra's Resort	\$900.00	DECA
03/18/2020	Lincoln Center, NYC	\$725.00	7-12 Music
03/25/2020	New Amsterdam Theater, NYC	\$800.00	Bixby 6 th grade*
05/13/2020	New Amsterdam Theater, NYC	\$800.00	Steen 6 th grade*

***to be paid by students**

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Contract with GL Group, Inc.

11-19-19-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with GL Group, Inc. for Bogota Jr./Sr. High School restroom renovation, in the amount of \$28,700 under HCESC Co-op Bid#HCESC-SER-19-12.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Use of PEEA carryover funds

11-19-19-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the use of 2018-2019 PEEA grant carryover funds in the amount of \$155,006 and approves to include the total amount in the 2019-2020 PEA spending plan.

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on November 12, 2019, at _____ p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved:

Seconded:

MC, EL, PMH, MM, JM, CS, KVB, AM, LK